

# Sales Tax Seminars



## General Sales & Use Tax Seminar

This seminar covers the basics of Nebraska sales and use tax. Sales tax affects everyone! If you are a business owner or considering starting your own business, this information is a must for you, or anyone who handles your bookkeeping. This information will not only benefit professionals, but the general public can learn how sales tax affects them every day. The presentation covers all areas of sales and use tax, including licensing requirements, exemptions, reporting, and taxable services. There will be time for attendees to ask questions and get answers.

**Thursday, May 23, 2019**  
**8:30 a.m.-Noon • \$15**

- Beatrice • KEN, Room 259
- Falls City, FCLC, Main Classroom
- Hebron • HNLC, Room 101
- Lincoln • CEC, Second Floor Auditorium
- Nebraska City, NCLC, Room 102
- Plattsmouth • PLLC, Room 102
- York • YKLC, Room K

## Nonprofit Organizations Seminar

This seminar will benefit officers and members of all organizations and retailers who make sales to entities that have received a nonprofit designation (501C) from the IRS. It also will be helpful for tax preparers who work for these entities. Topics covered will include exempt status for federal income tax purposes versus exempt status for Nebraska and local sales tax purposes; sales and use tax consequences for purchases made by exempt entities and their members; donations to exempt entities; sales made by exempt organizations, including auctions; and special events and fundraisers. There will be time for attendees to ask questions and get answers.

**Thursday, May 23, 2019**  
**1-4 p.m. • \$15**

- Beatrice • KEN, Room 259
- Falls City, FCLC, Main Classroom
- Hebron • HNLC, Room 101
- Lincoln • CEC, Second Floor Auditorium
- Nebraska City, NCLC, Room 102
- Plattsmouth • PLLC, Room 102
- York • YKLC, Room K

*These seminars are offered via distance technology from Lincoln.*

**NOTE FOR ALL SALES TAX SEMINARS:**  
**The Department will no longer provide paper copies of class materials.**

*We recommend that you download and familiarize yourself with these documents prior to the sessions at [www.revenue.ne.gov/education/educate.html](http://www.revenue.ne.gov/education/educate.html) (Taxpayer Education from the home page). Then, look for Spring 2019 Seminar Schedule, then scroll for the date and click on the links to the content.*

### Locations:

- Beatrice • KEN ..... SCC Beatrice Campus, Kennedy Center, 4771 W. Scott Road
- Falls City • FCLC ..... Learning Center at Falls City, 116 W. 19th St.
- Hebron • HNLC ..... Learning Center at Hebron, 610 Jefferson Ave.
- Lincoln • CEC ..... Jack J. Huck Continuing Education Center, 301 S. 68th St. Place
- Nebraska City • NCLC ..... Learning Center at Nebraska City, 819 Central Ave.
- Plattsmouth • PLLC ..... Learning Center at Plattsmouth, 537 Main St.
- York • YKLC ..... Learning Center at York, 3130 Holen Ave.

For more information, contact us at 402-437-2700, 800-828-0072 or [continuing@southeast.edu](mailto:continuing@southeast.edu).

**Cancellation/Refund Policy:** You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

## REGISTRATION FORM - NON-CREDIT COURSE

*Southeast community college*

Complete this form with payment information and send via FAX or mail to:  
**Southeast Community College, Continuing Education**  
**301 S. 68th St. Place, Lincoln, NE 68510**  
**FAX: 402-437-2703**

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit [www.southeast.edu/collegecatalog](http://www.southeast.edu/collegecatalog) for additional information.  
 PLEASE PRINT

| 2019 QUARTER                    |  |
|---------------------------------|--|
| <input type="checkbox"/> SUMMER | <input type="checkbox"/> WINTER            |
| <input type="checkbox"/> FALL   | <input checked="" type="checkbox"/> SPRING |

|   |   |   |   |  |   |               |   |
|---|---|---|---|--|---|---------------|---|
| Social Security Number OR SCC Student ID Number |   | Name: Last  |   | First  | Middle Initial  | Email Address |   |
| Residence Mailing Address                       |   |   | City  | State  | Zip   | County #      | <input type="checkbox"/> Cell <input type="checkbox"/> Business Phone |
| Birth Date                                      | Gender:<br><input type="checkbox"/> Male<br><input type="checkbox"/> Female | Ethnicity (select one):<br><input type="checkbox"/> Hispanic or Latino<br><input type="checkbox"/> Not Hispanic or Latino | Race (select one or more):<br><input type="checkbox"/> White<br><input type="checkbox"/> Native Hawaiian or Other Pacific Islander<br><input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Asian<br><input type="checkbox"/> Black or African American | <input type="checkbox"/> Nebraska Resident<br><input type="checkbox"/> Non-Resident |               | Home Phone  |

**Please Check:**

|   |  |
|---|--|
| <input type="checkbox"/> Beatrice • \$15 (BBBX-1296-BESA)   | <input type="checkbox"/> Nebraska City • \$15 (AREA-0204-NCSA) |
| <input type="checkbox"/> Falls City • \$15 (AREA-0204-FCSA) | <input type="checkbox"/> Plattsmouth • \$15 (AREA-0204-PLSA)   |
| <input type="checkbox"/> Hebron • \$15 (AREA-0204-HNSA)     | <input type="checkbox"/> York • \$15 (AREA-0204-YKSA)          |
| <input type="checkbox"/> Lincoln • \$15 (LLBX-1207-CESA)    |  |

**Nonprofit Organizations Seminar • May 23**

|   |  |
|---|--|
| <input type="checkbox"/> Beatrice • \$15 (BBBX-1288-BESA)   | <input type="checkbox"/> Nebraska City • \$15 (AREA-0173-NCSA) |
| <input type="checkbox"/> Falls City • \$15 (AREA-0173-FCSA) | <input type="checkbox"/> Plattsmouth • \$15 (AREA-0173-PLSA)   |
| <input type="checkbox"/> Hebron • \$15 (AREA-0173-HNSA)     | <input type="checkbox"/> York • \$15 (AREA-0173-YKSA)          |
| <input type="checkbox"/> Lincoln • \$15 (LLBX-1221-CESA)    |  |

**SIGNATURE** \_\_\_\_\_

Check  Cash  Mastercard  AMEX  Discover  VISA V Code \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

Exp.Date \_\_\_\_\_ CC # \_\_\_\_\_

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you?  
 Yes  No

|                              |  |
|------------------------------|--|
| SCC Staff Tuition Waiver ( ) |  |
| <b>TOTAL DUE</b>             |  |

| FOR OFFICE USE ONLY |       |
|---------------------|-------|
| ID#                 | _____ |
| DE                  | _____ |

Submission of this form indicates that I understand: 1) that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; 2) that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; 3) that failure to attend a course does not constitute an official drop/withdrawal; 4) the personal information contained herein is correct as shown; and 5) any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or [jsoto@southeast.edu](mailto:jsoto@southeast.edu).

# Register Online for SCC Continuing Education Classes

You must have an email account to register online.

1. Go to <http://bit.ly/RegisterCE>.
2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)  
Key Word Example: *Driver*  
Course Number Example: *TRAN-3398*
3. **Select the course** for which you wish to register. Click **Submit**.
4. Enter your **personal information, certify your identification** and click **Submit**.  
\* You must provide your Social Security Number.
5. *Optional*: Enter your **Additional Registration Information** and click **Submit**.
6. If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

## *Southeast Community College*

Jack J. Huck Continuing Education Center,  
301 S. 68th St. Place, Lincoln, NE 68510  
402-437-2700 • 800-828-0072 • FAX 402-437-2703

\* The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.